



# User Manual for IPI eCONNECT II For **SHELL Bukom HSSE Training Courses**

## 1. Shell Bukom

- Shell Bukom SIC

## 2. Shell Bukom P&T Project

- Project Demolition SIC
- Project SBM II SIC

<https://ipieconnect.trainingsystemsg.com/TMS>

*Updated September 2024*





# Overview Flow Chart of **SHELL BUKOM** Training Request

## Step 1:

SHELL Bukom HSSE Training Courses will be accessible to selected companies **within 1-month open access duration**, once the course is approved.  
(Refer to Slide 3 on the requirements to attend the courses)

## Step 2 (For individual Signup and Company Bulk Signup):

Create User profile in IPI eConnect and select the desired course module  
(Refer to Slides 4-19 on the Training registration workflow)

## Step 3 (Generate Physical Safety Pass):

- Upon completion and passed the e-assessment, e-certificate will be generated by the system.
- No physical safety pass will be issued for Shell Bukom SIC

# Requirements for Attending Shell Bukom

## Competency Requirements:

- All personnel performing work in BUKOM shall complete the online SIC training.
- Approval is required from Shell HSSE for personnel under Shell related companies.
- Personnel shall possess a **valid** Apply/Supervise Workplace Safety & Health in Process Plant (AWSHPP / SWSHPP) certification issued by an Approved Training Organization (ATO) as a pre-requisite to SIC registration.
  - You will be required to perform a self-declaration in the App.
- SIC **validity is 3 years** (approval from 22 November 2023 onwards) from the date of successfully attended training.
  - Shell Bukom SIC validity will be 2 years for approval granted before 22 November 2023. The users who were approved before 22 November 2023 are advised to complete the course before **21 December 2023**.
  - Any exclusion for AWSHPP requirement shall be required to be put up for review and acknowledgement by the Bukom Safety manager, prior to registration.
  - Exception is granted for government agencies personnel during emergencies response into Bukom.
  - For Sponsored Visitors entering Bukom, please check with your sponsor for more details.



# **IPI eConnect II** (Effective from 28 Aug 2024)

## **User Manual for IPI eConnect II** **(1. For Individual Sign Up)**



# NEW individual User Profile <IPI eConnect II>

The screenshot shows the login page for ASPRI IPI eConnect II. The browser address bar contains the URL [ipieconnect.trainingsystemsg.com/TMS/login](https://ipieconnect.trainingsystemsg.com/TMS/login). The page features a navigation menu with 'HOME', 'COURSES', 'CONTACT US', and 'LOGIN'. The main content area is titled 'Login' and includes two radio buttons: 'Login as Individual Learner' (selected) and 'Login as Corporate Account Administrator'. Below these are input fields for 'Last 4 characters of ID and DDMM of Date of Birth' and 'Mobile No (Without Country Code)'. A reCAPTCHA 'I'm not a robot' checkbox is present. At the bottom, there is a 'Login' button and a link that says 'Don't have an account? [Click here to sign up now](#)'. A red box highlights the URL in the address bar, and another red box highlights the 'Click here to sign up now' link. A text box with an arrow points to the link.

1. Key in the link:  
<https://ipieconnect.trainingsystemsg.com/TMS>

**New User / Corporate Account**  
2. Click to sign up for new account

The screenshot shows a registration modal window titled 'Please select one of the following'. It contains two main options: 'Register as a Public Individual Learner' (with a blue background and a person icon) and 'Register as a Corporate Account Administrator / User' (with a green background and a building icon). Each option has a 'Read More' link below it. A red box highlights the 'Register as a Public Individual Learner' option, and a red arrow points from this box to a text box below.

3. Click to register for individual account

# NEW individual User Profile <IPI eConnect II>

## Individual

### Personal Information

Fields marked as \* are mandatory

\*Profile Photo (Accepted file format : jpg, jpeg, png. Maximum file size : 3 MByte)

 No file chosen

\*Full Name (must be per ID)

\*Contact No. (Mobile) Used for Password

\*Nationality

\*ID Type

\*ID Number

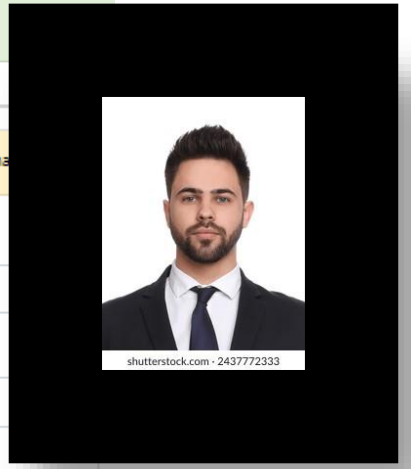
\*Company List

\*Date of Birth (dd-mm-yyyy)

\*Email

### Photo guideline for uploading

- Standard Passport Photo Size
- Photo background **MUST** be white background
- Eyes shall be visible and open



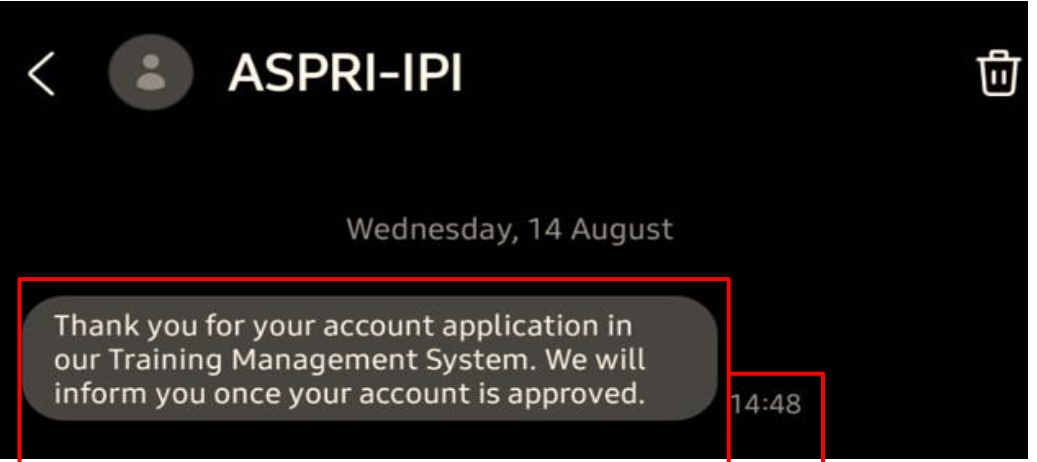
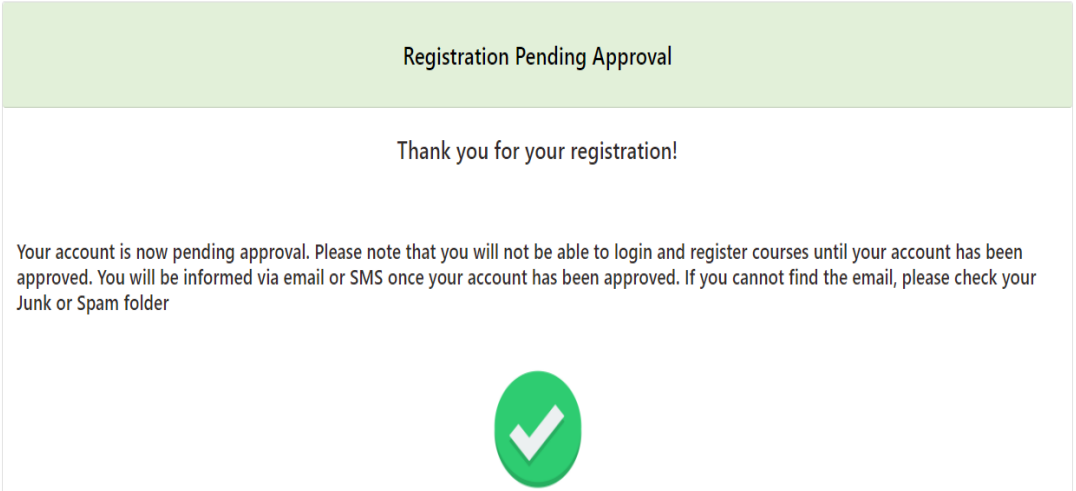
Email to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg) if your company name is not in the pre-approved company list

**Mandatory** to input personal email address

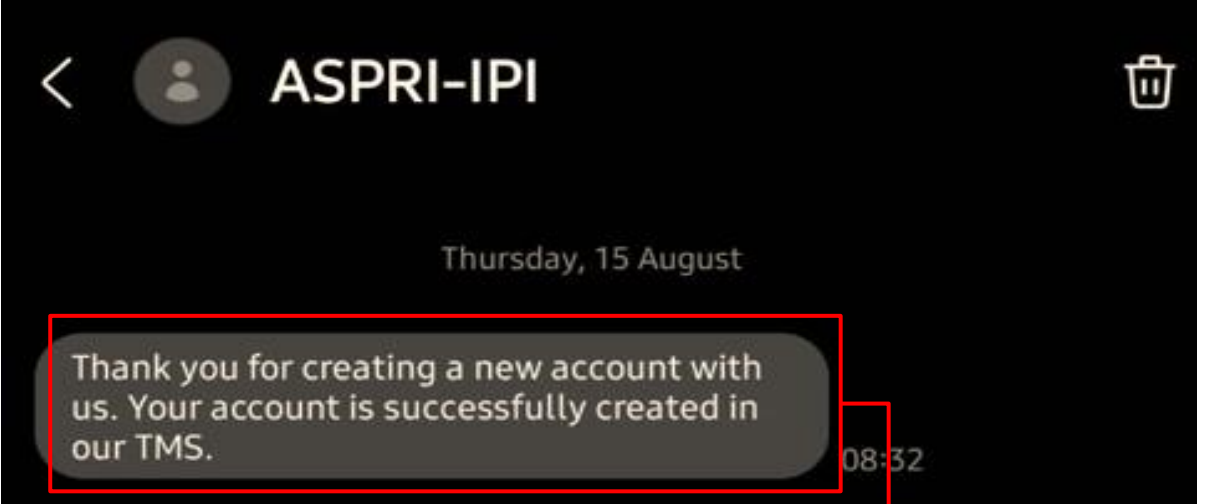
**4. COMPULSORY** for participant to provide full and accurate details on the mandatory fields



# NEW individual User Profile <IPI eConnect II>

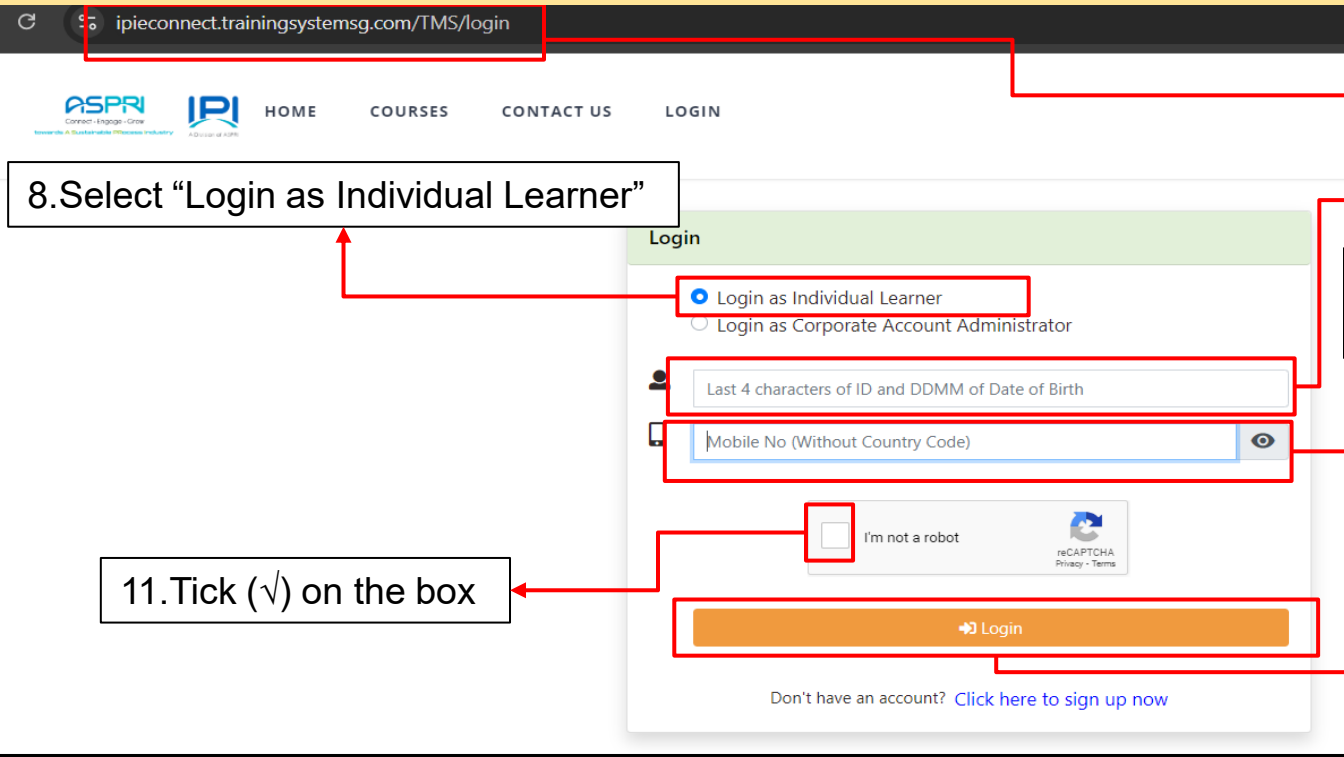


5.SMS notification will be sent once the account has been **submitted**



6.SMS notification will be sent once the account has been **approved** and proceed to login to the account

# NEW individual User Profile <IPI eConnect II>



7. Key in the link:  
<https://ipieconnect.trainingsystemsg.com/TMS>

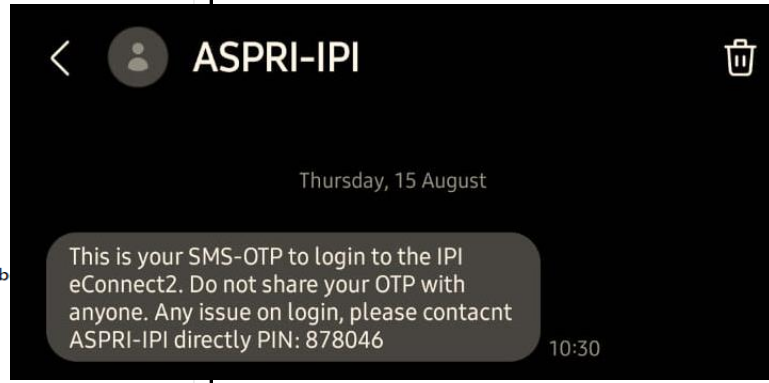
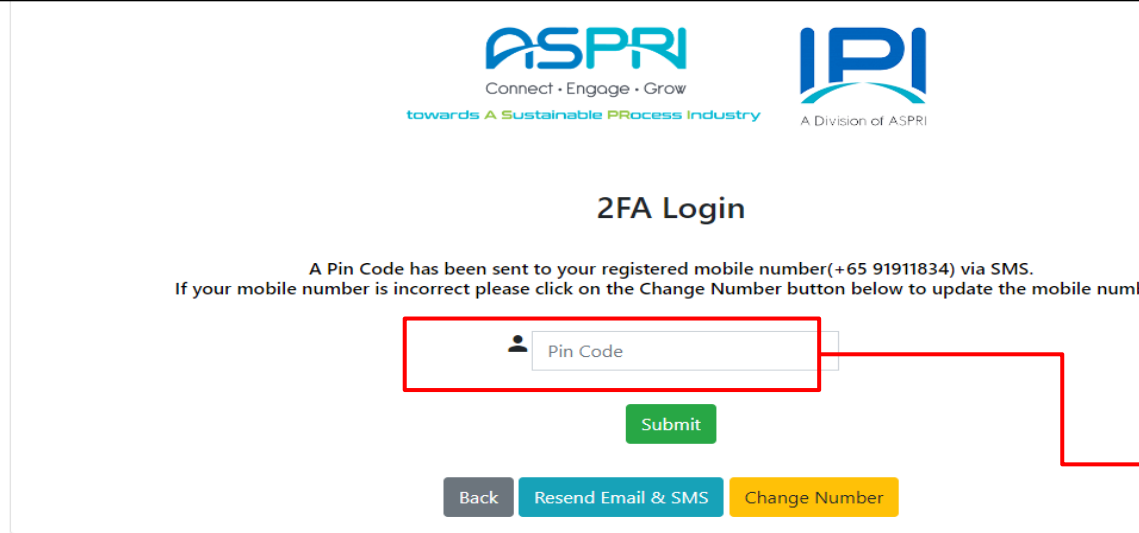
8. Select "Login as Individual Learner"

9. Key in your last 4 character of NRIC/FIN and DDMM of your birthday  
Example: 123A2211

10. Key in your mobile number  
Example: 987654321

11. Tick (✓) on the box

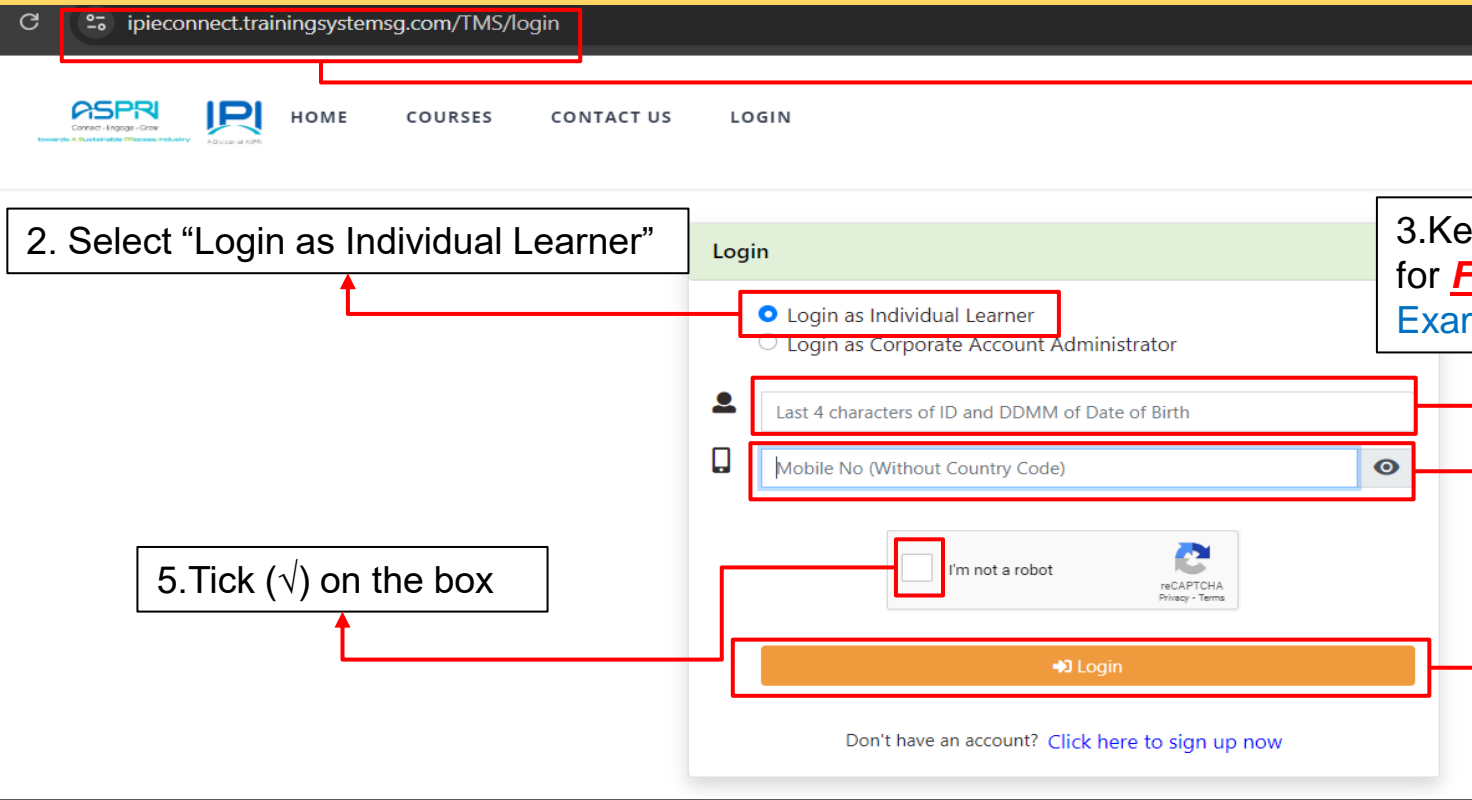
12. Click on "login"



13. Upon logging in, you will receive a SMS OTP from ASPRI-IPI under your registered mobile number.



# EXISTING individual User Profile <IPI eConnect II>



1. Key in the link:  
<https://ipieconnect.trainingsystemsg.com/TMS>

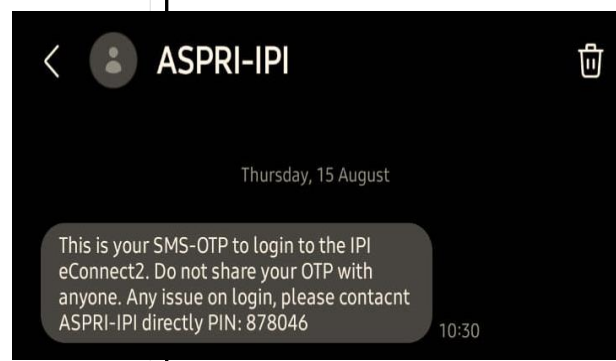
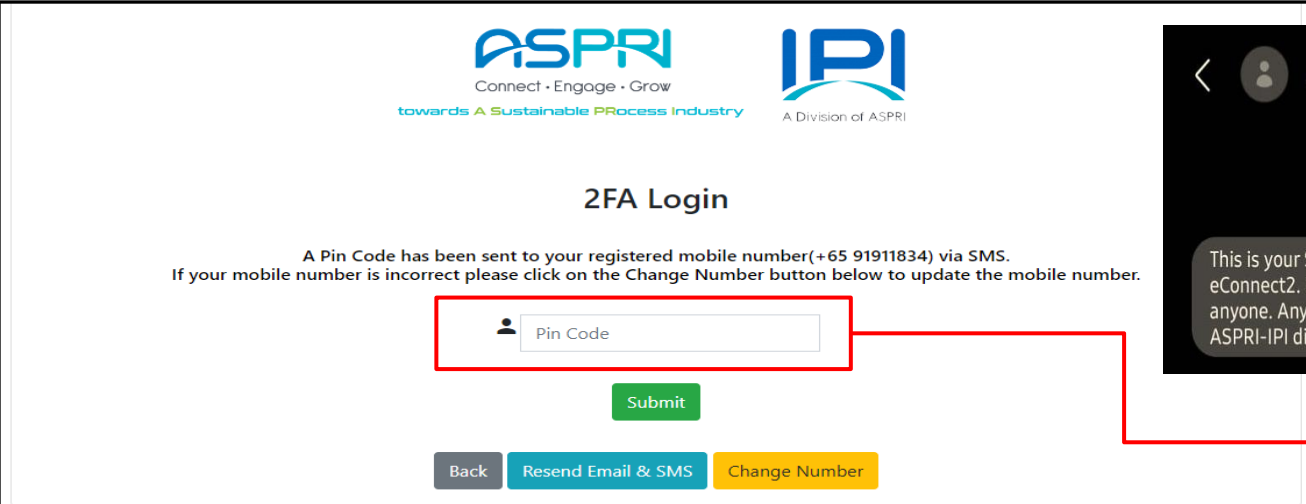
2. Select "Login as Individual Learner"

3. Key in your last 4 character of NRIC/FIN and 1111 for DDMM for **FIRST time login**  
Example: 123A1111

4. Key in your mobile number  
Example: 987654321

5. Tick (✓) on the box

6. Click on "login"



7. Upon logging in, you will receive a SMS OTP from ASPRI-IPI under your registered mobile number.

# EXISTING individual User Profile <IPI eConnect II>

ASPRI IPI eConnect II user profile page. A modal window is displayed with the message: "Profile Photo Required. Please upload profile photo on the profile page." A red box highlights the "OK" button. Below the modal, a grid of course cards is visible, including "SHELL JURONG ISLAND SAFETY INDUCTION VID" and "Project SBM II SIC Refresher 2023".

8. Upon log in, click on "OK" to edit the Date of Birth

User profile edit form. The "Date of Birth" field is highlighted with a red box and contains "11-11-1111". A red box also highlights the "I am not a robot" checkbox. A "Save Changes" button is highlighted with a red box at the bottom right. A "Cancel" button is at the bottom left.

9. Update the correct Date of Birth in the format DD-MM-YYYY

10. Tick (✓) on the box

11. Click on "Save Changes"

# EXISTING individual User Profile <IPI eConnect II>

Accepted file format : jpg, jpeg, png, Maximum file size : 1MByte  
Choose file No file chosen

Type Individual Username 861Z1111

\*Full Name (must be per ID)  
BRYNA HO

\*Contact No. (Mobile) Comes with Tel Country Code Mandatory for SSG Course Run \*Used for Password  
+65 96153668

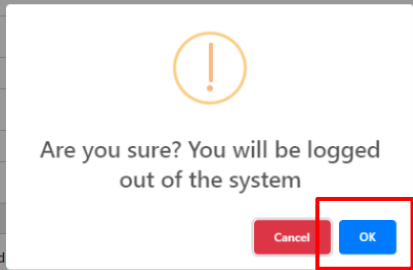
\*Nationality  
-- Please Select --

\*ID Type  
-- Please Select --

\*ID Number  
S9473861Z

\*Company Name (please select form d  
ASPRI - IPI

\*Date of Birth (dd-mm-yyyy)  
29-01-1994



12. Click on "OK" to proceed the updating of username

Accepted file format : jpg, jpeg, png, Maximum file size : 1MByte  
Choose file No file chosen

Type Individual Username 861Z1111

\*Full Name (must be per ID)  
BRYNA HO

\*Contact No. (Mobile) Comes with Tel Country Code Mandatory for SSG Course Run \*Used for Password  
+65 96153668

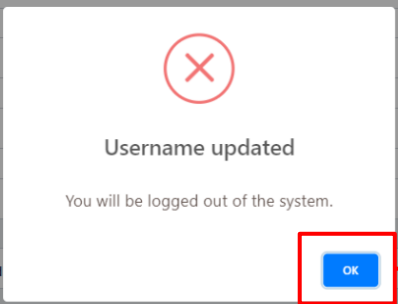
\*Nationality  
-- Please Select --

\*ID Type  
-- Please Select --

\*ID Number  
S9473861Z

\*Company Name (please select form d  
ASPRI - IPI

\*Date of Birth (dd-mm-yyyy)  
29-01-1994



13. Click on "OK" and repeat Step 1 to login

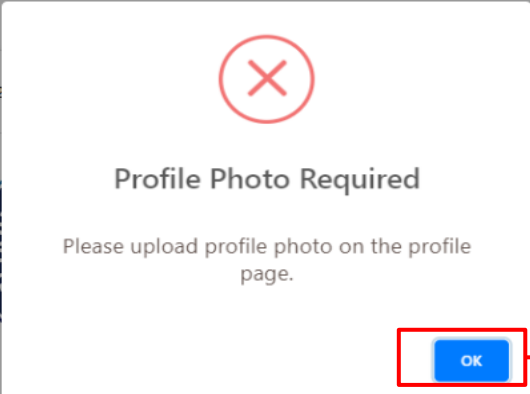
lar Courses + Most Visited C

(EOG2 TA2024) SJI EOG2 2 TA2024) SJI-G

LANI VID

Full Fee: E-Learning Category: Shell Jurong Island

Delivered By: Asynchronous eLearning



14. Click on "OK" to upload the profile picture

Note: To update any non-editable fields, please write to Training Provider

Personal Information Fields marked as \* are mandatory.

\*Profile Photo  
Accepted file format : jpg, jpeg, png, Maximum file size : 1MByte  
Choose file No file chosen

Type Individual Username 861Z1111



15. Photo guideline for uploading

- Standard Passport Photo Size
- Photo background **MUST** be white background
- Eyes shall be visible and open

# EXISTING individual User Profile <IPI eConnect II>

-- Please Select --

Race

-- Please Select --

Gender (Male/Female)

-- Please Select --

Country of Birth

-- Please Select --

My preferred mode of communication (Please select at least one of the option)

Email  SMS

I would like to receive newsletter, promotion, offer and my favorite course new run date

I'm not a robot

Cancel Save Changes

16. Tick (✓) on the box

17. Click on "Save Changes"

Country

-- Please Select --

Race

-- Please Select --

Gender (Male/Female)

-- Please Select --

Country of Birth

-- Please Select --

My preferred mode of communication (Please select at least one of the option)

Email  SMS

I would like to receive newsletter, promotion, offer and my favorite course new run date

I'm not a robot

Are you sure you want to update this Profile?

Cancel Yes, Continue

Cancel Save Changes

18. Click on "Yes, Continue"

Country

-- Please Select --

Race

-- Please Select --

Gender (Male/Female)

-- Please Select --

Country of Birth

-- Please Select --

My preferred mode of communication (Please select at least one of the option)

Email  SMS

I would like to receive newsletter, promotion, offer and my favorite course new run date

I'm not a robot

Profile has been updated!

OK

Cancel Save Changes

19. Click on "OK" and proceed to select the course

# Login individual User Profile in <IPI eConnect II>



COURSES

CONTACT US

MY REGISTRATION

E-LEARNING

PROFILE

CART <sup>0</sup>



TEE ZEE CHING

Sign Out



Input relevant information to search for your course

Popular Courses <sup>+</sup>

Most Visited Courses <sup>+</sup>

Safety Orientation Video for Shell Sponsored Visitors



**Shell Bukom Sponsored Visitors**

Full Fee: \$0.00

**E-Learning**

Category: Shell Energy & Chemical Park Singapore-Bukom

Delivered By : Asynchronous eLearning

Shell Bukom SIC 2023



Full Fee: \$0.00

**E-Learning**

Category: Shell Energy & Chemical Park Singapore-Bukom

Delivered By : Asynchronous eLearning

Shell Bukom SIC Refresher 2023



Full Fee: \$0.00

**E-Learning**

Category: Shell Energy & Chemical Park Singapore-Bukom

Delivered By : Asynchronous eLearning

Project SBM II SIC 2023



Full Fee: \$0.00

**E-Learning**

Category: Shell Energy & Chemical Park Singapore-Bukom

Delivered By : Asynchronous eLearning

Project Demolition SIC 2023



Full Fee: \$0.00

**E-Learning**

Category: Shell Energy & Chemical Park Singapore-Bukom

Delivered By : Asynchronous eLearning

# Steps of Selecting Shell Bukom Courses



Input relevant information to search for your course

1. Click on the button to expand the search criteria

Popular Courses <sup>+</sup>

Most Visited Courses <sup>+</sup>



Input relevant information to search for your course

2. Under "Category or Technology (Area of Training)", select "Shell Energy & Chemical Park Singapore- Bukom"

Course/Program Name Search

Course / Program / E-Learning / Certification Program

Min. Course Start Date

Category or Technology (Area of Training)

- Category or Technology (Area of Training)
- Others
- Process Skill
- Shell Energy & Chemical Park Singapore-Bukom
- Shell Jurong Island
- Softskill
- Tuas Lubricants Plant
- WSH

Funded Courses

Keyword

Max. Course Start Date

Choose Languages

Search Clear Search

3. Click on the "Search" to proceed



# Steps of Selecting Shell Bukom Courses

Popular Courses +








Most Visited Courses +



## Shell Energy & Chemical Park Singapore-Bukom E-Learning Courses



4. Select the course required and click on "View"

<p>Safety Orientation Video for Shell Sponsored Visitors</p>  <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom Delivered By : Asynchronous eLearning</p> <p><a href="#">View</a></p>	<p>Shell Bukom SIC 2023</p>  <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom Delivered By : Asynchronous eLearning</p> <p><a href="#">View</a></p>	<p>Shell Bukom SIC Refresher 2023</p>  <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom Delivered By : Asynchronous eLearning</p> <p><a href="#">View</a></p>	<p>Project SBM II SIC 2023</p>  <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom Delivered By : Asynchronous eLearning</p> <p><a href="#">View</a></p>	<p>Project Demolition SIC 2023</p>  <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom Delivered By : Asynchronous eLearning</p> <p><a href="#">View</a></p>	<p>Project SBM II SIC Refresher 2023</p>  <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom Delivered By : Asynchronous eLearning</p> <p><a href="#">View</a></p>	<p>Project Demolition SIC Refresher 2023</p>  <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom Delivered By : Asynchronous eLearning</p> <p><a href="#">View</a></p>
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# Steps of Selecting Shell Bukom Courses

Shell Bukom SIC 2023

OVERVIEW ADDITIONAL DETAILS PRICING

Course Duration  
30 Days

Total Training Duration (Hour)  
720

REGISTER NOW

SEND ENQUIRY

5. Click on "Register Now"

1 Confirm Course Title 2 Confirm Fee 3 Confirm Profile & Declaration 4 Payment

Back to Course --

You are registering for the following course

Title  
SJI Safety Induction Course & SPC Safety Induction Training (R&M) -2023

Venue  
Virtual

Seats Available

6. Click on "Save and Next"

Save and Next

1 Confirm Course Title 2 Confirm Fee 3 Confirm Profile & Declaration 4 Payment

Profile Information

\*Full Name (must be per NRIC for training grant application)  
TEE ZEE CHING

\*Email (login username)

The following information are needed for Government Funding/Grant

Nationality (Mandatory for training grant application)  
SINGAPORE CITIZEN

Contact No. (Mobile) Comes with Tel Country Code Mandatory for SSG Course Run \*Used for Password  
+65 - [REDACTED]

Date of Birth (dd-mm-yyyy)  
[REDACTED]

ID Type  
NRIC

ID Number  
[REDACTED]

I affirm that all information given in this registration form is true and accurate, and I have not deliberately omitted any relevant fact. I understand any false or misleading declaration shall make me liable for disqualification, or if already admitted, for expulsion from the course without any refund of fees paid. [Terms & Conditions](#)

Previous Edit Profile Next

8. Tick (✓) on the box for the declaration

9. Click "Next"

1 Confirm Course Title 2 Confirm Fee 3 Confirm Profile & Declaration 4 Payment

Course :

You are eligible for the following fee options (fee is after discount and subsidy if any). Please select one of the options :

Full Fee (Excl. GST)	Fee Options	Fee (Excl. GST)	GST On Course	GST (0%)	Amount (Incl. GST)
\$0.00	Course Fee	\$0.00	Full Fee	\$0.00	\$0.00

Update Profile Next

Click on "Update Profile" if there is changes / amendments

7. Click on "Next" if there is no changes to the profile

# Steps of Selecting Shell Bukom Courses

1 Confirm Course Title    2 Confirm Fee    3 Confirm Profile & Declaration    4 Payment

You are paying for Edit Bill-To Information

Course: SJI Safety Induction Course & SPC Safety Induction Training (R&M) -2023

Course Batch: SJI/SPCRM23

Applied Funding: N/A

**Please click here to confirm your registration**

Fee	
Original Course Fee Exclusive GST	\$0.00
<b>Total GST (0%)</b> Based on full fee and additional fees	\$0.00
Inclusive of 0% GST	\$0.00
<b>Fee Payable</b> Exclusive GST	\$0.00
<b>Learner GST (0%)</b> Based on full fee and additional fees	\$0.00
<b>Fee Payable</b> Inclusive GST	\$0.00
<b>Balance Payable</b>	\$0.00

View Payment Summary

10. Click on "Please click here to confirm your registration"

Thank you for your Payment.  
Your Registration is Successful!

Your Receipt No. is : 2408/15-001

A copy of the receipt has been sent to the email below:

TO: [REDACTED]

Download Receipt

Back to Catalogue

11. Registration is successfully submitted

← ASPRI-IPI

This is your 2FA pin number to login to the TMS. PIN: 755622

Thank you for registering the below course with us. Please note that your application is sent for approval by the Application Manager. Course Name: SJI Confined Space Entrant (EOG2 TA2024)

12b. SMS notification to indicate that the course is pending approval

OR

← ASPRI-IPI

Thursday, 15 August

Thank you for registering. We are glad to inform you that the seat is confirmed. We look forward to seeing you. Course Name: SJI Safety Induction Course & SPC Safety Induction Training (R&M) -2023

13:50

12a. SMS notification to indicate that the course is confirmed

# Steps to start the course in <IPI eConnect II>

ASPRI  
Connect - Engage - Grow  
Accelerate & Sustainables Process Industry  
A Division of IPI

COURSES CONTACT US MY REGISTRATION **E-LEARNING** PROFILE CART 0

1. Click on "E-Learning" and allow "Pop-up" in your browser

Input relevant information to search for your course

Popular Courses +

My courses

IPI  
A Division of ASPRI

Welcome back, TEE ZEE CHING! 🙌

Course overview

ALL Search SORT BY COURSE NAME CARD

SJI Safety Induction Course & SPC Safety ...  
EOG2 TA 2024

0% complete

2. Click on the course title

4. Pay attention to the lesson. A quiz will appear during the lesson and you are required to answer the questions.

Identify the following guardsman equipment

A - Horn, B - Gas testing meter

A - Whistle, B - Walkie talkie

Check

Home Dashboard My courses

SJI Safety Induction Course & SPC Safety Induction Training (EOG2 TA2024)

Course Participants Grades Competencies

Course Background

Course Description

A safety induction is conducted to welcome new personnel to the SJI sites and prepare them for their new role. It ensures all personnel are fully informed about the site requirements and are aware of their work and responsibilities. It serves as a starting point for an organization to introduce a culture of safety in the workplace.

Learning Objectives

After this course, learners would learn about:

3. Click on the module to start the course



# Steps to start the course in <IPI eConnect II>

My courses

Announcements

GMT1 - Introduction to ...

Introduction to GMT

GMT2 - Before Work Sta...

GMT2 - Before Work Sta...

GMT3 - Work Starts

GMT4 - Emergency Resp...

GMT4 - Emergency R...

GMT5 - Confined Spa...

GMT5 - Confined Spa...

GMT6 - Role Play 1

GMT6 - Role Play 1

GMT7 - Role Play 2

GMT7 - Role Play 2

GMT8 - Role Play 3

GMT8 - Role Play 3

GMT9 - Role Play 4

GMT9 - Role Play 4

GMT10 - Role Play 5

GMT10 - Role Play 5

2 Question(s) answered

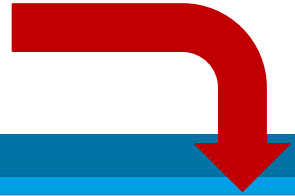
You have answered 2 questions, click below to submit your answers.

Submit Answers

Answered questions

0:50	Q1	1 / 1
0:55	Q2	1 / 1

5. At the end of the lesson, click "Submit Answer" and refresh the page.



My courses

Announcements

GMT1 - Introduction to ...

Introduction to GMT

GMT2 - Before Work Sta...

GMT2 - Before Work Starts

GMT3 - Work Starts

Work Starts

Emergency Resp...

Emergency R...

Confined Spa...

Confined Spa...

Role Play 1

GMT6 - Role Play 1

GMT7 - Role Play 2

GMT7 - Role Play 2

GMT8 - Role Play 3

GMT8 - Role Play 3

GMT9 - Role Play 4

GMT9 - Role Play 4

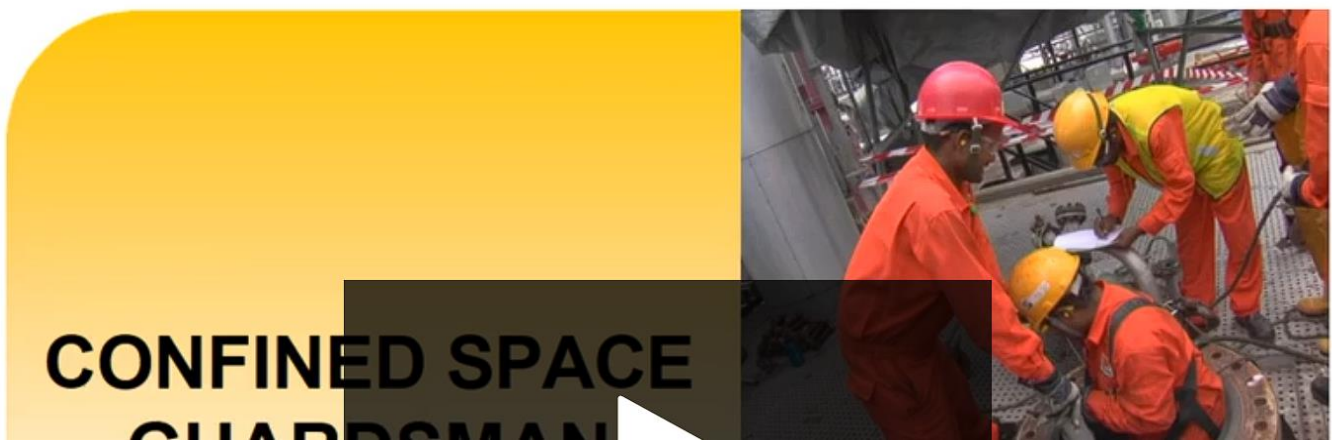
GMT10 - Role Play 5

GMT10 - Role Play 5

Final Assessment

Done: View Done: Receive a grade

6. Refresh the page. If you have met the passing criteria, the status bar will turn green, allowing you to proceed to the next chapter.



- ×
- Course Background
  - Announcements
- Module 1: Introduction to ...
  - Module 1: Introduction to S...
- Module 2: Shell HSSE Gold...
  - SJI SIC M2: Shell HSSE Golde...
- Module 3: General Safety ...
  - SJI SIC M3: General Safety &...
- Module 4: Life Saving Rul...
  - SJI SIC M4: Life Saving Rules...
- Module 5: Chemical Safety...
  - SJI SIC M5: Chemical Safety, ...
- Module 6: Emergency Res...
  - SJI SIC M6: Emergency Resp...
- Module 7: Singapore Petr...
  - SJI SIC M7: Singapore Petroc...
- Final Assessment
  - SJI SIC Final Assessment
- Course Completion
  - Course Completed Please Ci...



SJISICTA2024 / Course Completed Please Click to View Certificate

## Course Completed Please Click to View Certificate

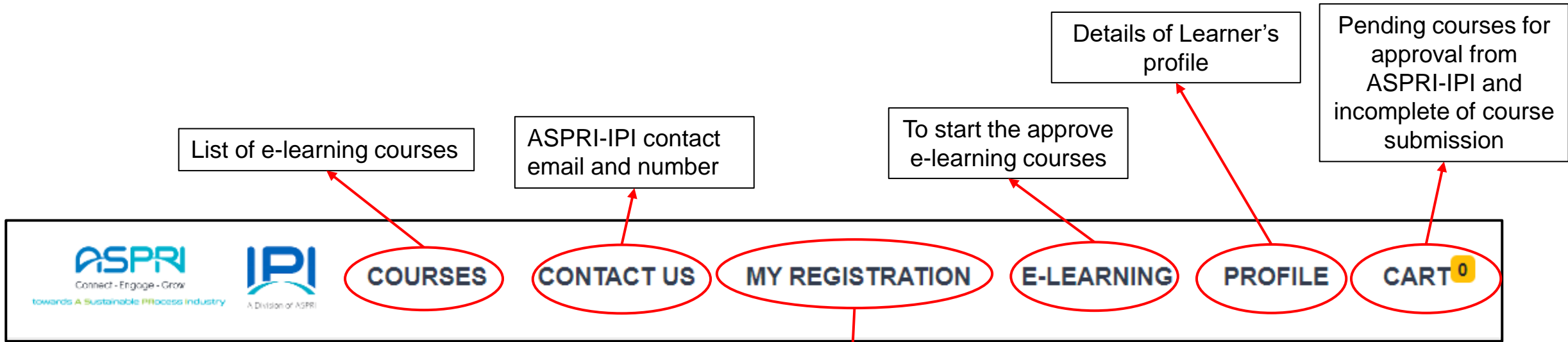
**MARK AS DONE**

**VIEW CERTIFICATE**

7. After passing the final assessment, click "Mark as Done" and retrieve your certificate under "My Registration."



# Useful Functions for Individual Account in <IPI eConnect II>



Registered Courses

Type:

Select type "Active" for list of courses registered

Search:

S/N	Batch ID	Course Name	Course ID	Date	Time	Venue / Room	Status	Documents	Course Schedule	Blackout Date	Receipt	Program Batch ID	Att %	Overall Assmt Result	Overall Result	CoC	CoA	Reschedule / Withdraw
1	SJISIC-TA	SJI Safety Induction Course & SPC Safety Induction Training (EOG2 TA2024)	SJISIC-TA	N/A	N/A	N/A	Paid			N/A				No Attempt or Failed	No Attempt or Failed			

*E-certificate* will be generated upon passing the test

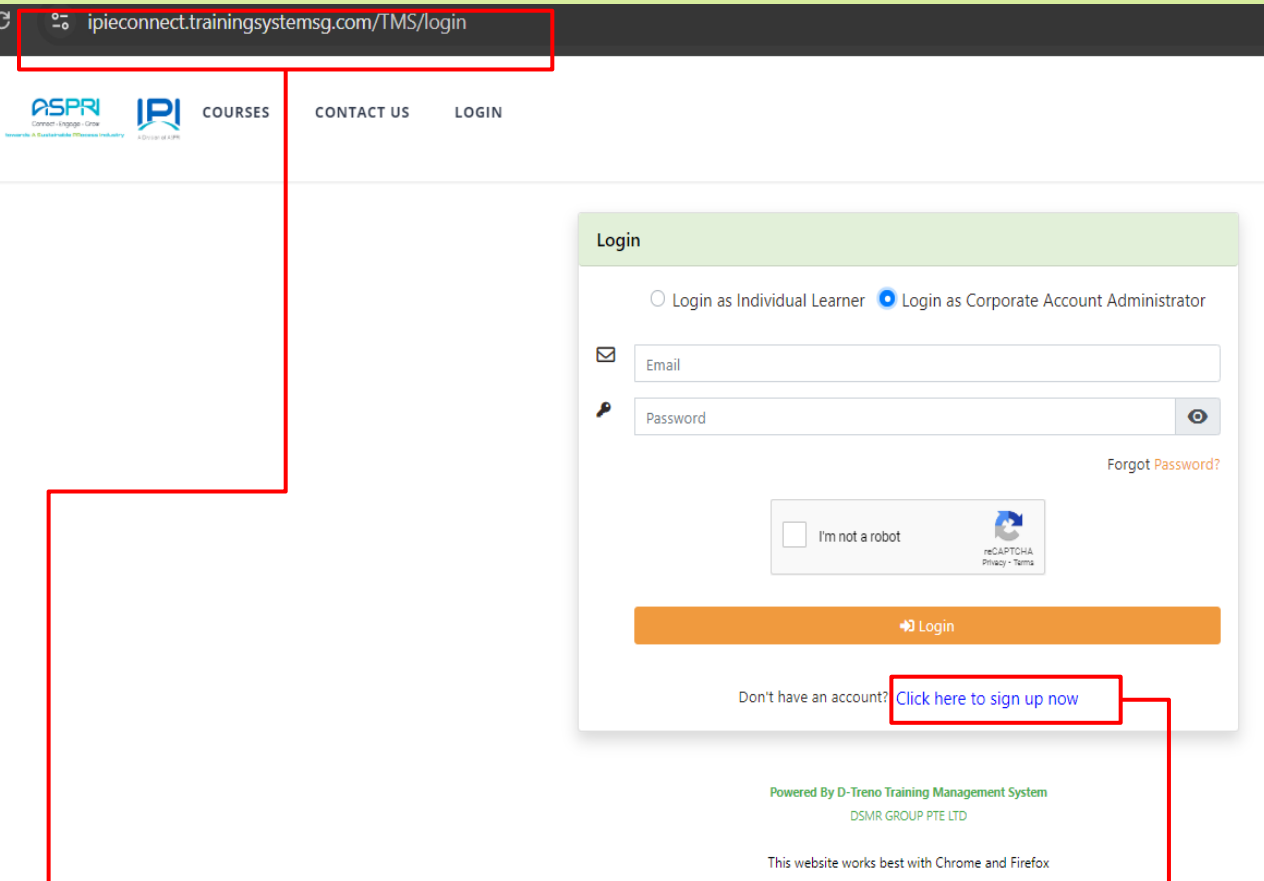


## **IPI eConnect II** (Effective from 28 Aug 2024)

# User Manual for IPI eConnect II (2. For Company and BULK Registration)



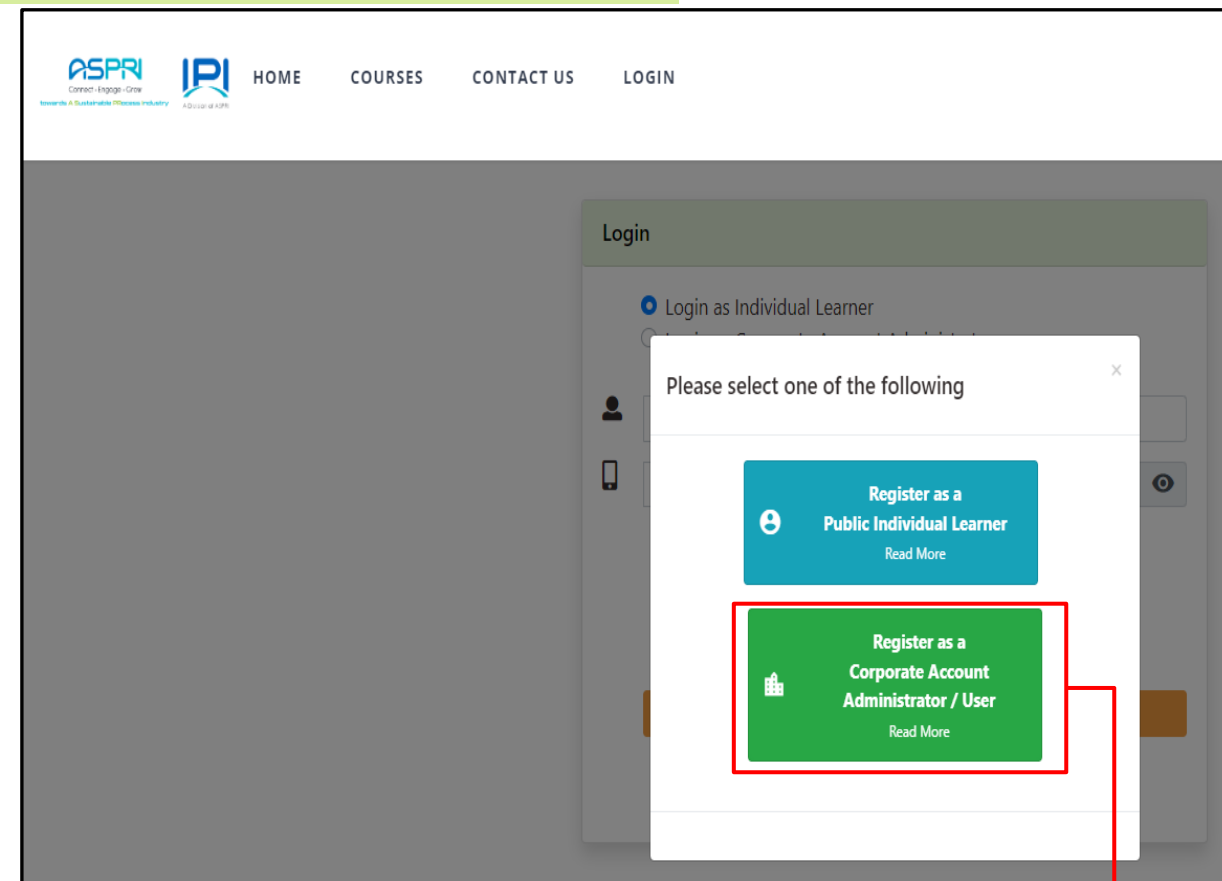
# **NEW** Corporate Account Administrator Profile in <IPi eConnect II>



1. Key in the link:

<https://ipieconnect.trainingsystemsg.com/TMS>

2. Click to sign up for new Corporate Administrative account



3. Click to register for corporate account

# **NEW** Corporate Account Administrator Profile in <IPI eConnect II>

**Corporate Registration**

4. Fill in all the mandatory fields required

Organisation Information Fields marked as \* are mandatory.

\*Email Login username

\*Password

\*Confirm Password

Password must meet the following requirements:

- ✗ At least 1 letter
- ✗ At least 1 uppercase
- ✗ At least 1 lowercase
- ✗ At least 1 number
- ✗ Be at least 1 special characters
- ✗ Be at least 8 characters
- ✗ Confirm Password must be the same

\*Contact Person Name

\*Contact No. (Mobile) Mandatory for SSG Courses Enrolment Mandatory for SSG Course Run

+65

\*Organisation Name

\*Organisation Type (For Training Grant) Mandatory for Funding

My preferred mode of communication (Please select at least one of the option)

Email  SMS


I would like to receive newsletters, promotions, offers and alerts of my favorite course new run dates via email and/or SMS.

By clicking "Register" below,  
I confirm that all information provided in this application is true and correct.

I confirm to ASPRI-IPI's collection, use and/or disclosure of relevant personal data contained in this form for the purpose(s) of course administration of training grant and/or subsidies.

I have read, agree with and will comply with, the [Terms and Conditions](#).

\*Please click I'm not a robot

I'm not a robot 

reCAPTCHA  
Privacy - Terms

Previous

Register

5. Tick (✓) on the box for the terms and conditions

6. Tick (✓) on the box

7. Click on "Register" to proceed

# **NEW** Corporate Account Administrator Profile in <IPI eConnect II>

Registration Pending Approval

Thank you for your registration!

Your account is now pending approval. Please note that you will not be able to login and register courses until your account has been approved. You will be informed via email or SMS once your account has been approved. If you cannot find the email, please check your Junk or Spam folder



8. Account will be pending for approval.

< ASPRI-IPI



Thursday, August 22, 2024



Thank you for your account application in our Training Management System. We will inform you once your account is approved.

4:54 PM

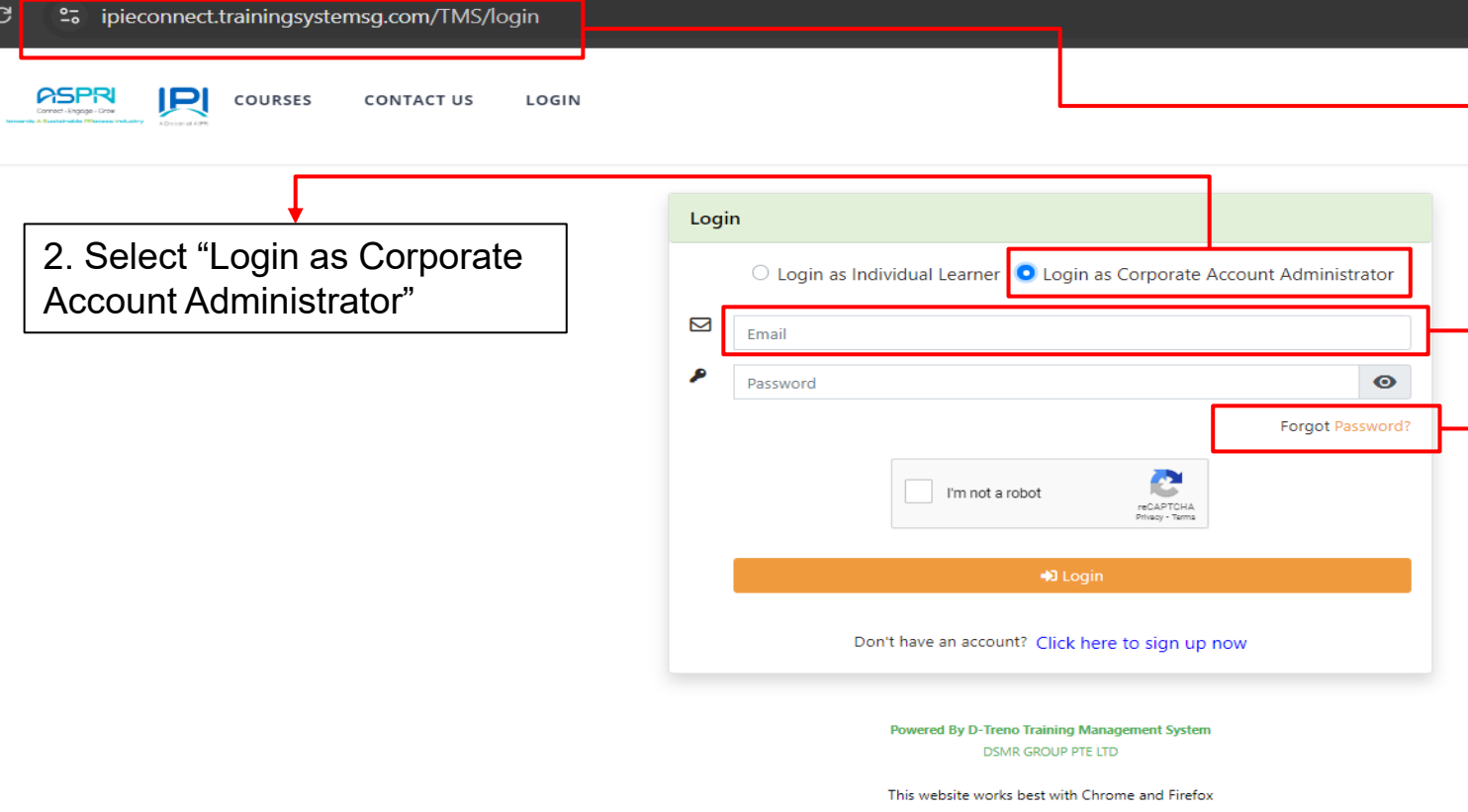


Thank you for creating a new account with us. Your account is successfully created in our TMS.

8:04 PM

9. Upon approval, you will received the notification from email or/and SMS.

# EXISTING Corporate Account Administrator Profile in <IPI eConnect II>

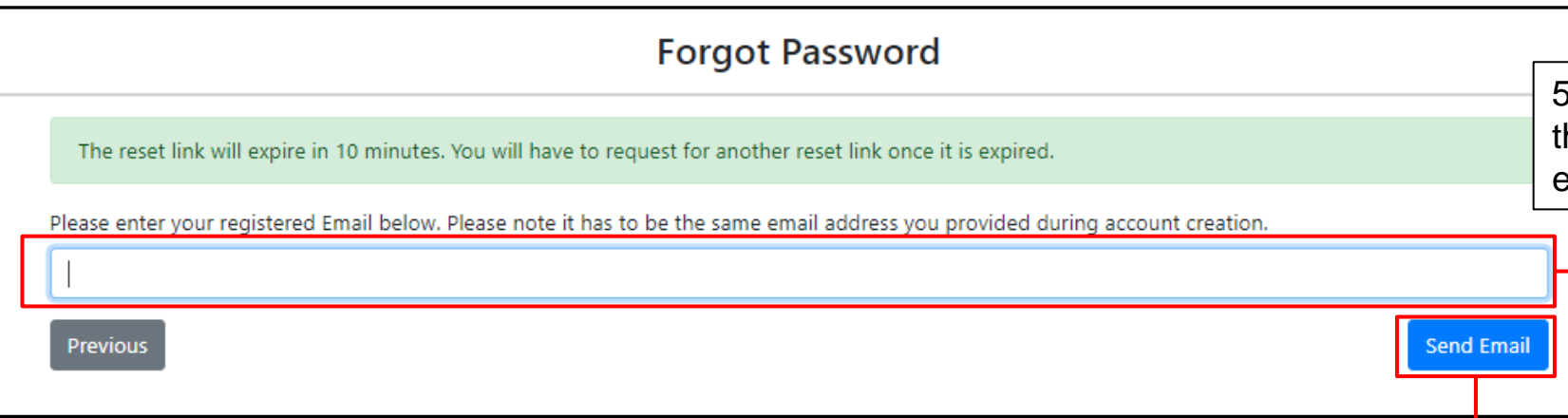


2. Select "Login as Corporate Account Administrator"

1. Key in the link:  
<https://ipieconnect.trainingsystemsg.com/TMS>

3. Key in the email address that was registered previously

4. For **first time** login to the new system, click on "Forgot Password"



5. Key in the email address that was registered for the corporate account, if you are unsure, email to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg)

6. Click on "Send Email"



# EXISTING Corporate Account Administrator Profile in <IPI eConnect II>


**Forgot Password**

The reset link will expire in 10 minutes. You will have to request for another reset link once it is expired.

Please enter your registered Email below. Please note it has to be the same email address you provided during account creation.

enquiries@ipi.org.sg

Previous Send Email



A reset password email will be sent to your registered email address

Cancel Yes

7. Click on "Yes"


**Forgot Password**

The reset link will expire in 10 minutes. You will have to request for another reset link once it is expired.

Please enter your registered Email below. Please note it has to be the same email address you provided during account creation.

enquiries@ipi.org.sg

Previous Send Email



The reset link will expire in 10 minutes. You will have to request for another reset link once it is expired.

OK

8. Click on "OK"

**Forgot Password**

ASPRI-IPI <no\_reply@trainingsystemsg.com>  
To: Enquiries Aitc

Dear Sir/Madam,

Attn : **ADMIN**

You have requested to change your password. Please click on the button below to change password.

If you did not request a password change, no further action is required.

If you're having trouble clicking the "Change Password" button, copy and paste the URL below into your web browser:

<https://ipieconnect.trainingsystemsg.com/account/user/reset/eyJpdil6lRvQ0xTTUV2c0ZyY1hUWHFGRHN3YkE9PSlslmZhbHVlIjoieXlRSTAvQk04WnJMSDFxbnlpWVVaaHJtenU5K3BDVWgwcXJ5VjQ2bGx0VT0iLCJtYWMiOiJlJlNTA2M2YyOGY1Y2I2OGJhMGNINWM4YTViMmY2ZWVmMTA4ZDY1OGFjMTJhMDVmYmlyZGFIN2M2NTkxY2Q5OTE3IiwidGFfnljoiln0=>

Thank You,  
ASPRI-IPI

9. You will receive an email on the reset of password, click on the link. Do note that the link will expire in 10 minutes. If you did not receive the email on your inbox, check spam / junk



# EXISTING Corporate Account Administrator Profile in <IPI eConnect II>

ASPRI  
Center - Engage - Grow  
Member of a Sustainable Process Industry

IPI  
Institute of Professional Inspectors

Catalog Training Calendar FAQ

## Profile

\*Please note that the new Password will be used for all login accounts with the same email

New Password  
.....

Confirm Password  
.....

- ✓ At least 1 letter
- ✓ At least 1 uppercase
- ✓ At least 1 lowercase
- ✓ At least 1 number
- ✓ Be at least 1 special characters
- ✓ Be at least 8 characters
- ✓ Confirm Password **must be the same**

Change Password

10. Reset the password based on the criteria stated

11. Click on "Change Password"

\*Please note that the new Password will be used for all login accounts with the same email

New Password  
.....

Confirm Password  
.....

- ✓ At least 1 letter
- ✓ At least 1 uppercase
- ✓ At least 1 lowercase
- ✓ At least 1 number
- ✓ Be at least 1 special characters
- ✓ Be at least 8 characters
- ✓ Confirm Password **must be the same**

Are you sure?

Cancel Yes, Continue Change Password

12. Click on "Yes, Continue"

# Corporate Account Bulk Registration in <IPI eConnect II>

1. Key in the link:  
<https://ipieconnect.trainingsystemsg.com/TMS>

2. Select "Login as Corporate Administrator"

3. Key in the email registered and password

4. Tick on the box

5. Click on "Login"

6. Key in the 2FA sent through email or SMS

7. Click on "Submit"

# Corporate Account Bulk Registration in <IPI eConnect II>

8. Click on the search button to expand the selection

9. Key in the course title

10. Click on "Search"

Input relevant information to search for your course

Course/Program Name Search

Course / Program / E-Learning / Certification Program

Min. Course Start Date

Category or Technology (Area of Training)

Funded Courses







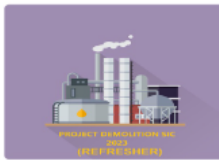


Keyword

Max. Course Start Date

Choose Languages

Search Clear Search

Popular Courses + Most Visited Courses +

 <p><b>Shell Bukom</b> Sponsored Visitors</p> <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>Shell Bukom SIC 2023</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>SHELL BUKOM SIC 2023 REFRESHER</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>PROJECT SBM II SIC</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>PROJECT DEMOLITION SIC 2023</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>PROJECT SBM II SIC REFRESHER 2023</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>PROJECT DEMOLITION SIC REFRESHER 2023</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Energy &amp; Chemical Park Singapore-Bukom</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>SHELL JURONG ISLAND SAFETY INDUCTION VIDEO</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Jurong Island</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>	 <p><b>SJI Confined Space Entrant (EOG2 TA2024)</b></p> <p>Full Fee: \$0.00 E-Learning Category: Shell Jurong Island</p> <p>Delivered By: Asynchronous eLearning</p> <p><a href="#">View</a></p>
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11. Click on the "View" on the selected course

# Corporate Account Bulk Registration in <IPI eConnect II>

## Shell Bukom SIC 2023



[Back to Catalogue →](#)

**OVERVIEW** ADDITIONAL DETAILS PRICING

### Course Duration

30 Days

### Total Training Duration (Hour)

720



REGISTER NOW

SEND ENQUIRY

12. Click on "Register Now"

Register New Learner

1  
Registration

2  
Confirm Learner Profile & Decl.

3  
Confirmation

### Register Learner

Course Name : SJI Safety Induction Course & SPC Safety Induction Training (R&M) -2023  
Course Batch ID : SJIISPCRM23  
Venue : Virtual  
Capacity : 2001  
Original Course Fee : \$0.00

13a. Click on "Add Existing Learners if there are existing learner that you have register before"

Add Learners via Selection List :  
Add Existing Learners

Add Learners via CSV :  
Download CSV file template Choose file No file chosen

# Corporate Account Bulk Registration in <IPI eConnect II>

Register New Learner

1  
Registration

2  
Confirm Learner Profile & Decl.

3  
Confirmation

## Register Learner

Course Name : SJI Safety Induction Course & SPC Safety Induction Training (R&M) -2023  
Course Batch ID : SJIISPCRM23  
Venue : Virtual  
Capacity : 2001  
Original Course Fee : \$0.00

13b. Click on "Download CSV file template" if you do not have any existing learners. Refer to slide 33 on the fields to be filled in

Add Learners via Selection List :  
Add Existing Learners

Add Learners via CSV :  
Download CSV file template  
Choose file No file chosen

15. Click on "Preview Learners"

1  
Registration

2  
Confirm Learner Profile & Decl.



Please click on the Preview Learners to view the learners from the file uploaded.

Preview Learners

: SJI Safety Induction  
: SJIISPCRM23  
: Virtual  
: 2001  
: \$0.00

14. Click on "Choose file" and upload the csv file template



# Corporate Account Bulk Registration in <IPI eConnect II>

## Sample of CSV File Template

#Identification Type (Please indicate type as NRIC if applying for Fund #NRIC	*Learner Name (must be per NRIC if applying for fundin	#Learner Mobile No	*Learner Email	#Date Of Birth (dd-mm-yyyy), Gender	#Nationality	Race	Monthly £ Job Title	Educator	#Mobile Country Code (e.g 65)
NRIC	S608391TAN LEE LEE	98765432	leelee@gmail.com	18/11/1998 F	SINGAPORE CITIZEN				65

Each learner to have a unique email, **DO NOT** use corporate or admin email

Fill in the fields highlighted in yellow

Delete the 2 tabs once you have completed the fields and save the file as CSV UTF-8 (Comma delimited) (\*.csv)

Valid Data | READ ME

Identification Type	Nationality	Race	Occupation	Gender	Education Qualification	Mobile Country Code
NRIC	SINGAPORE PR	ACHEHNESE	Accountant (general)	MALE	Primary education without PSL	1 (United States of America)
FIN	SINGAPORE CITIZEN	AFGHAN	Accounts Assistant	FEMALE	Certificate in BEST 1-3	1 (Canada)
PASSPORT	LTVP+	AFRICAN	Adult Education		Primary School Leaving Certific	1242 (Bahamas)
	AFGHAN	ALBANIAN	Adult Education/Learning Management		Certificate in BEST 4	1246 (Barbados)
	ALBANIAN	AMBONESE	Advanced Practice Nurse		SPM	1264 (Anguilla)
	ALGERIAN	AMERICAN	Aeronautical Engineer (Aircraft Engine / Component Maintenance)		Secondary education without a	1268 (Antigua and Barbuda)
	AMERICAN	ANGLO BURMESE	Aeronautical Engineer (Aircraft Maintenance)		Certificate in WISE 1-3	1284 (Virgin Islands, British)
	ANDORRAN	ANGLO CHINESE	Aeronautical Engineering Technician		Basic vocational certificates (i	1345 (Cayman Islands)
	ANGOLAN	ANGLO FILIPINO	Aeronautical Engineering Technician (Aircraft Maintenance)		At least 1 GCE 'N' Level pass	1441 (Bermuda)
	ANGUILLAN	ANGLO INDIAN	Aeronautical Engineering Technician (Manufacturing)		At least 1 GCE 'O' Level pass	1473 (Grenada)
	ANTIGUANS	ANGLO SAXON	Aged Care Services Manager		National ITE Certificate (Interm	1649 (Turks and Caicos Islands)
	ARGENTINEAN	ANGLO THAI	AGRICULTURAL AND FISHERY WORKERS		At least 1 GCE 'A'/'H2' Level pas	1664 (Montserrat)
	ARMENIAN	ANNAMITE	Air Cargo Officer		National ITE Certificate (Nitec)	1671 (Guam)
	AUSTRALIAN	ARAB	Air Traffic Controller		Higher Nitec	1758 (Saint Lucia)
	AUSTRIAN	ARMENIAN	Air transport service supervisor		Master Nitec or equivalent (eg	1767 (Dominica)
	AZERBAIJANI	ARYAN	Aircraft Engine Mechanic		WSQ Certificate or equivalent	1784 (St. Vincent and The Gren)
	BAHAMIAN	ASSAMI	Aircraft Engine Mechanic		WSQ Higher Certificate or equi	1787 (Puerto Rico)
	BAHRAINI	AUSTRALIAN	Aircraft Engine Mechanic and Repairer (Aircraft Maintenance)		WSQ Advanced Certificate or ei	1809 (Dominican Republic)
	BANGLADESHI	AUSTRIAN	Aircraft Engine Repairer		Other post-secondary qualifica	1829 (Dominican Republic2)
	BARBADIAN	AZERI	Aircraft Loader		Polytechnic diploma	1849 (Dominican Republic3)
	BARBUDANS	BAJAU	Aircraft Loader		Polytechnic advanced diploma	1868 (Trinidad and Tobago)
	BATSWANA	BANGALA	Aircraft Pilot (Commercial Airline)		ITE diploma	1869 (Saint Kitts and Nevis)
	BELARUSIAN	BANGLADESHI	Airline Cabin Operations		Diploma qualifications (eg NIE	1876 (Jamaica)
	BELGIAN	BANGLADESHI	Airline Pilot Operations		WSQ diploma	20 (Egypt)

Valid Data | READ ME

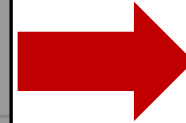
Refer to the valid data for the list of selection

# Corporate Account Bulk Registration in <IPI eConnect II>

All rows are validated! Please click on the Save Learners to proceed with registration of the uploaded learners. For existing Learner all fields will be updated referring to the csv file.

Close Save Learners

16. Click on "Save Learners"



Save Successful!  
Learners has been saved

OK

17. Click on "OK"



Learner Lists

Search:

S/N	ID	Name	Nationality	Funding	Fee (\$)	Promotions	Quotation #	Status	Edit	Delete
1	S6083991C	TAN LEE LEE	SINGAPORE CITIZEN	Course Fee, Corporate SME	0.00	-		Not Reserved - Pending Confirmation		

Showing 1 to 1 of 1 entries

Previous 1 Next

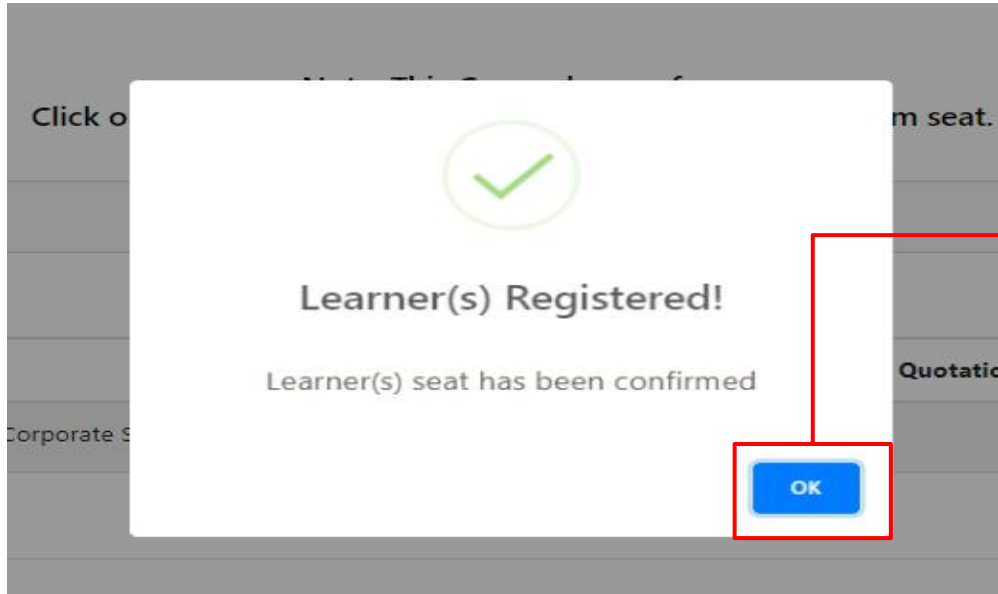
Delete All Learners

Save and Confirm Registration (ETP\_02,ETP\_44)

This website works best with Chrome and Firefox

18. Click on "Save and Confirm Registration"

# Corporate Account Bulk Registration in <IPI eConnect II>



19. Click on "OK"

## New Course Registration Confirmation



ASPRI-IPI <no\_reply@trainingsystemsg.com>  
To Enquiries Aitc

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

23 Aug 2024

Dear Sir/Madam,

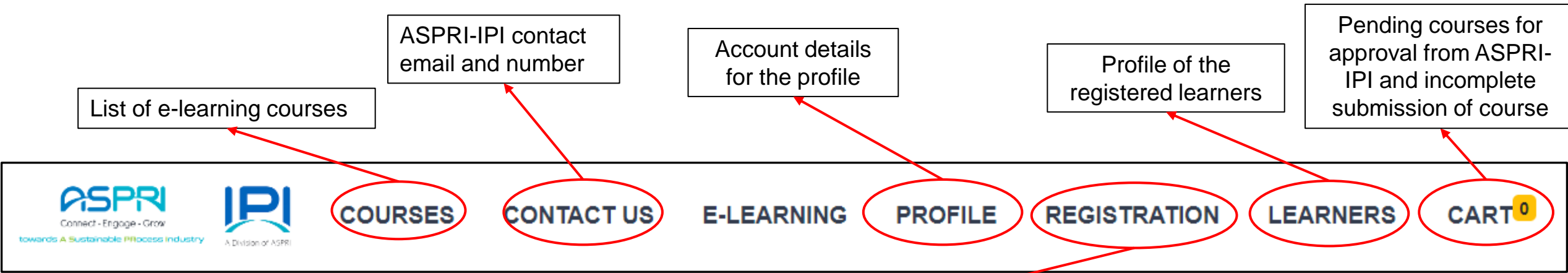
Thank you for registering.

We are glad to inform you that the seat is confirmed. We look forward to seeing you.

Please refer to the detail information below:

20. Notification will sent via email and/or SMS once the learners in registered

# Useful Functions for Corporate Account in <IPI eConnect II>



View the list of registered learner by selecting on the type of filter

Registered Learner (Course)

Filter By:  Course Start Date  Learner  Course Name  Reg Date

Min. Start Date: 23-08-2024      Max. Start Date: 06-09-2024

ID No.	Name	Nationality	TGN	Course Name	Course Batch	Course Date/Time	Venue/Room	Course Fee \$ (Incl. GST)	Funding	Nett \$ (Incl. GST)	Course Schedule	Att %	Overall Assmt Result	Overall Result	CoC	CoA	Program Batch ID	St
S6083991C	TAN LEE LEE	SINGAPORE CITIZEN		SJI Safety Induction Course & SPC Safety Induction Training (R&M) -2023	SJISPCRM23	N/A	N/A	0.00	-	0.00			No Attempt or Failed	No Attempt or Failed				Pa

**E-certificate** will be generated upon passing the test

# **Frequently Asked Questions (FAQs)**

# Frequently Asked Questions

## - Attempting the e-course / e-assessment

### 1. Why do I need to provide full NRIC / FIN no, Mobile no, Photo, etc. when registering?

- a. Mandatory information is required to setup individual User profile (Name and NRIC / FIN as per NRIC/WP, Mobile no., Company name and valid photo).
- b. All mandatory information must be accurate and will be reflected in your training records and/or e-certificate.
- c. By submitting the registration form, you have given consent for the collection and use of data for the purpose of training record and issuance of e-certificate.

***ASPRI-IPI is SSG / MOM accredited public training provider, the collection of personal data for the purpose of training record and issuance of certificate is in accordance to PDPA 2012, 2<sup>nd</sup> schedule <Additional base for collection, use and disclosure of Personal data without consent> clause 1-(1)b and (2).***

### 2. My company name is not listed in the company dropdown box?

IPI Econnect II is developed by ASPRI-IPI exclusively for ASPRI member companies. If your company is not under the PCM companies, you are required to seek approval to be included in the pre-approved company list, pls write to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg)

# Frequently Asked Questions

## - Attempting the e-course / e-assessment

**3. I am registered in the system to my company but I have been sub-contracted to another company for a short project - what do I do?**

We advise to get the sub-con registered under the approved company list (if approved by Client). Otherwise the sub-con can tag under the main-con but do note that all e-cert and physical safety pass issued will reflect the main con's company name.

**4. Will my account have an expiry or be locked after inactivity for some time?**

The access to the specific plant course approved will be block after the expiry (1 or 2 months depending on Client specification), but access to the IPI eConnect platform is still valid for other functions. (i.e., User account still valid but the specific course approved, each has its course access validity period).

**5. I am the Company Admin, what can I do using the company login account?**

Company admin will log into the same portal with the selection of "Corporate Account Administrator". The admin will have the function to perform bulk registration, payment (for other public courses) and view the employees' training records under the company. <https://ipieconnect.trainingsystems.com/TMS>

# Frequently Asked Questions

## - Attempting the e-course / e-assessment

### 6. When reviewing the training material, can I skip or speed up?

- a. No. You must finish the content and attempt the short quizzes (with the correct inputs), before the system allows you to proceed to the next topic. Once you completed reviewing all the training content, you are then allowed to attempt the assessment which will be graded.
- b. In the process, if you log out suddenly or dropped from the e-course due to poor internet connectivity, the system will continue from the topic you last viewed. For quizzes and assessment, you will need to re-attempt. Please ensure stable internet connectivity throughout the whole review.

### 7. How many times can I attempt the assessment?

- a. For **SHELL Bukom HSSE Courses**, you are allowed to attempt twice (2x) before the system logs out automatically and your course attendance is suspended.
- b. Please write in to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg) for re-attempt request. A re-attempt fees of SGD \$10 (excl.GST) will be levied for each request. Upon payment, you will be given another TWO (2) attempts.



# Frequently Asked Questions

## – Editing User Profile details

### 8. I want to change my User Profile (i.e., Name, NRIC /FIN, Company, Photo, Mobile Number, etc.)?

For fields that are editable, go to the “Profile” to edit the information. The system will notify the administrator to verify in the system. For fields that are uneditable, please write to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg) and provide the updated details with supporting documents in your email.

### 9. My old mobile number has been given to my friend. Can he change it to his profile?

No. The system tags to the individual’s unique mobile number and will be unable to change to another person profile. Any change in person details will result a change in all the previous training data and e-cert generated, affecting the integrity of the assessment result / e-cert.

### 10. I have created an account previously in IPI econnect however I am unable to log into IPI econnect II

For first time login to the new IPI econnect II, kindly use last 4 character of NRIC/FIN and 1111 as the default DDMM of date of birth (e.g:123A1111) and mobile number (e.g:98765432). After successful login for the first time, please amend to the correct date of birth and upload profile picture. If you experience any difficulty, please write to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg)

# Frequently Asked Questions

## – E-cert

### 11. Why am I unable to download my E-cert after I have completed the course?

- a. Completed mean you have viewed all course contents and attempted the quizzes and e-assessment. However, you may not have passed the minimum score.
- b. Once you have completed and assessed as competent (passed), an E-cert will be available immediately in **“My Registration”** for download.

### 12. Can ASPRI-IPI reproduce my E-cert to submit to my company?

No. The E-cert is unique and is only accessible by the individual user and it is recommended to save the screenshot on your device. ASPRI-IPI can only provide the training record.

### 13. I am registered to Company A and have resigned. Now I join Company B - what do I do? SIC valid or invalid?

You can write in to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg) to request an update of your User Profile to change to the new company name, provided that the new company is in the approved companies list. Supporting document (i.e., employment letter, Work Permit, or new company letter, etc.) will be required.

E-cert will auto update to the new company name for download once the change in User Profile is successful.

# Frequently Asked Questions

## – E-cert

### 14. I am unable to find my past training records and e-cert in IPI eConnect II?

Only training records and e-certs from 17th May 2023 till 30th Aug 2024. You can write in to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg) to request for older training records that are not in the new system. All older records more than 5 years will not be retained.

### 15. Can I edit my e-cert?

Forgery of certificates, false entries and false declarations required by, under, or for the purposes of relating to the safety, health and welfare of persons at work in workplaces, may be subjected to offences, penalties and proceedings by WSH Act.

For any enquiries or technical support,  
please write to [enquiries@ipi.org.sg](mailto:enquiries@ipi.org.sg)